



VOLUNTEER APPLICATION FORM
STRICTLY CONFIDENTIAL

Name Date of Birth.....

Address

.....Post Code.....

Telephone no..... mobile no

Occupation/previous occupations.....

.....

.....

Any relevant qualifications or skills

.....

.....

If you have any previous experience in voluntary work please give details.....

.....

.....

Are there any physical restrictions on what you feel you could do (please specify).....

.....

Do you require help with transport? YES/NO

Do you consider yourself to be in good health? YES/NO

Are you? - a student/working part time/working full time/not employed/retired/other

.....

What days and times might you be available to do some voluntary work?

Tuesday am/pm
Wednesday am/pm

(delete those **not** applicable)

Thursday am/pm

Friday am/pm

IN WHICH AREA OF VOLUNTARY WORK ARE YOU INTERESTED? Please tick and give details of any experience/involvement you have had with any of the following:

- Art projects
- Beauty Therapy
- Catering
- Complementary therapies
- Counselling/mentoring
- Crafts
- Driving
- Fundraising
- Gardening
- Graphics
- Group work
- Hairdressing
- Information technology/Work processing/Computer skills
- Internet
- It skills training
- Office work
- One to One
- Outdoor activities
- Music
- Social activities/organising
- Sport (specify please)
- Visiting
- Any other
- Other skills which you feel you can offer

Other
Information/
Comments or
skills that you
believe maybe
relevant

The Rehabilitation of Offenders Act (1974): Guidance Notes

Please read these guidance notes carefully before completing this section of the form.

Disclosure of Criminal Convictions

Under the Rehabilitation of Offenders Act (ROA) job applicants are normally only required to declare criminal convictions which are not considered "spent" under the Act.

Exceptions to the Rehabilitation of Offenders Act 1974

However there are specific jobs and types of employment which are exceptions to the Rehabilitation of Offenders Act (ROA). This means that **convictions and cautions never become "spent" for these roles.** If you are applying for a position which falls within one of the work categories listed below you must declare any convictions or cautions you have had regardless of whether or not they would be considered "spent" in other circumstances. The areas of employment which are exceptions to the Act include the following:

Regulated Activity – 'working with vulnerable adults'

Roles that involve regularly caring for, training, supervising or being in sole charge of vulnerable adults, and people whose work enables them to have access to vulnerable adults in:

Adult care homes

Supporting people to live independently in their own home

The provision of health care services

The provision of social care services

Establishments for the provision of services for a person with learning difficulties

The provision of representation or advocacy services for vulnerable adults

Rehabilitation of Offenders Act 1974 and Safeguarding Vulnerable Groups Act 2006

Please read the guidance notes above before completing this section. Because you are applying to work with Vulnerable Adults, you will therefore have to declare any convictions or cautions whether spent or unspent.

Have you ever been convicted of a criminal offence?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Are there any alleged offences outstanding against you?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
If YES to any of the above, please give details below or, if you prefer, attach details in a sealed envelope marked 'strictly confidential'. Failure to disclose, in accordance with the guidance, any information relating to criminal convictions may disqualify your application or result in you being asked to leave ARRCC.	

